



Hood Canal Coordinating Council

Jefferson, Kitsap & Mason Counties; Port Gamble S'Klallam & Skokomish Tribes

Hood Canal Local Integrating Organization

Process to Review and Rank Near Term Action Proposals For the 2018-2022 Action Agenda

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For questions or comments, please contact:

Haley Harguth

HCCC Watershed Planning & Policy Coordinator (Hood Canal LIO Coordinator)

hharguth@hccc.wa.gov

This document describes the steps that were used to review the final Near Term Action (NTA) Fact Sheets and to evaluate and prioritize NTAs for adoption into the Action Agenda.

Local Integrating Organization Review

The Local Integrating Organization (LIO) review period began on **April 16, 2018** and concluded on **May 12, 2018**.

LIOs used locally developed criteria ([Appendix B. LIO NTA Development and Review Process](#)) to review and categorize all NTAs proposed for implementation in one or two LIO geographies. Also, each LIO had the option to review and categorize any NTA proposed for implementation in three or more LIO geographies that also directly affects the reviewing LIO's local geography, by using the [regional evaluation criteria](#). LIOs assigned each NTA selected for review to one of the following categories: Outstanding (4), Good (3), Acceptable with Revisions (2), or Poor (1). LIO review teams include both policy and technical experts active in the LIO geography.

Hood Canal 2018 Near Term Action Development and Review Process

The Hood Canal Coordinating Council (HCCC) facilitated an NTA development and review process to support NTA owners and provide LIO input on the NTAs submitted from the Hood Canal LIO area. HCCC's process was outlined in the Puget Sound Partnership's [Solicitation for Near Term actions for the 2018-2022 Action Agenda- Appendix B: LIO Development and Review Process](#), page 4.

HCCC also prepared a localized NTA process guide for prospective local NTA owners that outlined the Hood Canal LIO NTA development process, opportunities for support and review, our NTA evaluation process and scoring framework. HCCC's NTA process guide did not replace the Partnership's regional NTA solicitation document, it only provided supplemental information regarding the LIO process. Hood Canal LIO NTA process information is included below; HCCC's NTA process guide document is also linked here in its entirety: [Hood Canal LIO: 2018 Action Agenda Near Term Action Process Guide](#). The HCCC Integrated Watershed Plan (IWP) Steering Committee, a sub-committee of the HCCC Board of Directors (Board), advised the NTA process development, including general process design and our evaluation framework (July 13, 2017 meeting summary [linked here](#)), which was later finalized with full Board approval (Aug 9, 2017 board meeting summary [linked here](#)). HCCC's NTA process was revised during its implementation due to unforeseen circumstances. Those changes are described in detail in the following sections.

How to Submit an NTA in the Hood Canal LIO Process

HCCC recognized the complexity of the regional NTA process and sought to create a local process that was helpful and transparent to the NTA owner, to improve the success of potential projects, while balancing the amount of additional work required to submit a project proposal.

Eligibility Guidance Provided to Prospective Hood Canal NTA Owners

Who should be an NTA owner? The Puget Sound Action Agenda seeks to capture all Puget Sound recovery and protection actions as Near Term Actions (NTAs), regardless if pursuing funding. It is intended to be a “marketplace of ideas” for potential funders to use in their funding decision processes and a way to track the work being planning and implemented across the Sound.

EPA utilizes the Action Agenda to select recipients for National Estuary Program funds. If you are interested in pursuing NEP funds, your project must be an active NTA in the current Action Agenda. Other advantages to being an NTA include: showing priority status to other potential funders (other state, federal, and private funding programs may not use the Action Agenda directly to make funding decisions like the NEP, however, they do look to it for guidance and verification of a project's legitimacy or priority), the Partnership also submits the list of NTAs to the state legislature, and uses it to inform a funding recommendation each legislative budget session.

Process Guidance Provided to Prospective Hood Canal NTA Owners

- The Hood Canal LIO's NTA review process guidance does not replace the Partnership's NTA process guidance, but adds specificity for NTA's taking place in the Hood Canal LIO Area. Please see the Partnership's 2018 NTA solicitation guide for regional process details.
- “Local” NTAs must go through the Hood Canal LIO review process to be submitted for inclusion in the 2018 Puget Sound Action Agenda. This includes projects that take place in the Hood Canal LIO area, or up to one other LIO Area (See Attachment A for a map of the Hood Canal LIO area).
- Note to salmon project sponsors: LIO areas do not always align with regional recovery organization, or Lead Entity boundaries. It is strongly advised that you consult with the local Lead Entity in the area where your project takes place for any additional guidance regarding integrating salmon recovery projects and NTAs. Please see guidance below for salmon recovery projects in Hood Canal.

There were three phases to our process:

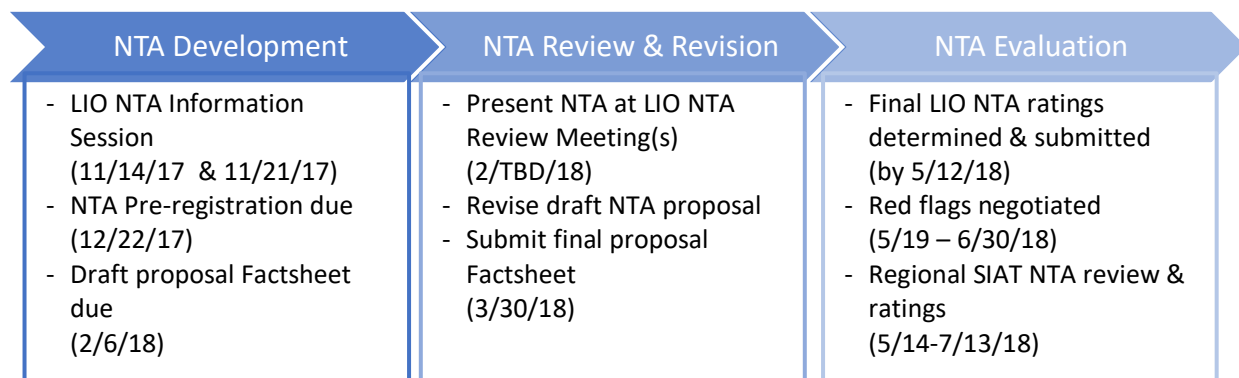


Table 1 (Attachment A) provided a detailed list of each process step and key dates. A flow chart timeline showing both the Partnership and Hood Canal LIO process steps was also provided (Figure 1, Attachment B).

NTA Development

HCCC hosted two NTA info sessions to kick-off the solicitation period, explain each process step, and answer questions. This was also an opportunity to share ideas with other potential NTA owners, and initiate coordination with the LIO or other partners.

Hood Canal LIO NTA Information Sessions details:

- Nov 14th, 10:00am-12:00pm; At HCCC: 17791 Fjord Dr. NE, Suite 124, Poulsbo, WA 98370
- Nov 21st, 10:00am-12:00pm; At Mason County Public Works: 100 W Public Works Dr., Shelton, WA 98584

The LIO Coordinator supported prospective NTA owners throughout the NTA development phase, answering process-related questions and relaying information from the Partnership and Strategic Initiative Leads, connecting relevant project partners, directing NTA owners to related planning resources, and guiding them in the selection of appropriate regional priorities for their project. Coordination between the LIO and Hood Canal Lead Entity was essential regarding salmon recovery NTAs. Navigating a salmon recovery project through both simultaneous review processes for the Lead Entity/Salmon Recovery Funding Board and the LIO/Puget Sound Action Agenda was confusing for the project sponsors and duplicative at times, and required a high degree of attention and coordination from LIO and Lead Entity Coordinators to track projects across the two systems.

Collaboration Guidance Provided to Prospective Hood Canal NTA Owners

There is an emphasis on collaboration and coordination for Puget Sound recovery, which is reflected in the NTA evaluation criteria. It is encouraged that you start coordinating early to demonstrate these partnerships in your proposal. The LIO Coordinator will be available to assist and support NTA owners as they navigate this process. There are two key dates during this period:

- **Dec 22, 2017:** NTA Pre-registration
- **Feb 6, 2018:** Submit Draft NTA proposal Factsheet

In addition to supporting local NTA owners, HCCC also facilitated coordination with NTA owners whose projects take place in more than two LIO Areas that include Hood Canal (so called, “regional NTAs”). HCCC reserved the option to evaluate these regional NTAs using the regional evaluation criteria following their final submission on March 30, 2018. Coordination with regional and soundwide NTA owners was limited by the LIO coordinator’s capacity to take on additional project coordination beyond the local NTAs. Coordination was often initiated with an email notice from the regional NTA owner notifying the LIO of their intention to submit an NTA and asking the LIO to follow-up with the NTA owner if the LIO was interested in the project. The LIO Coordinator relayed project and contact information where there were clear intersections with the work of the LIO and/or its members. Additional coordination was not possible in most cases.

NTA Review & Revision

Prospective Hood Canal NTA owners were originally asked to present their draft NTA proposals in February to the HCCC IWP Steering Committee for review and feedback. However, after pre-registration, HCCC revised the original review process in order to accommodate the number of local NTAs submitted for Hood Canal. Although HCCC would have preferred a more robust review process, there was no way to accommodate enough time for the number of NTA proposals, while respecting our committee members time and effort weighed against the limited potential impact of the resulting LIO NTA ratings. An [email was sent on Jan 8, 2018](#) to all local NTA owners notifying them of the process revisions, with a [memo providing detailed implications of the changes](#). The HCCC Board was briefed on the NTA process status and revisions at the Jan 17, 2018 board meeting ([briefing memo](#) and [meeting summary](#) linked herein).

Pre-registered Hood Canal NTAs

- 52 Local NTAs
- 16 Regional NTAs

NTA Evaluation Criteria

NTAs were reviewed and evaluated using the regional NTA evaluation criteria (Table 2, Attachment C). In addition to the regional criteria description, HCCC provided further information to describe how the LIO interpreted the Alignment criterion, and how our Local Context would be utilized in evaluation. This information did not replace the regional criteria, but provided further specification for how NTAs would be evaluated in Hood Canal.

HCCC Supplemental NTA Evaluation Criteria Information

HC 1. LIO Ecosystem Recovery Plan Alignment: NTAs must align with the Hood Canal LIO Ecosystem Recovery Plan, including its strategic prioritization framework ([LIO Ecosystem Recovery Plan](#), pg. 71)

HC 2. Salmon Recovery Projects: Salmon recovery projects must participate in the Hood Canal Lead Entity review process before HCCC will recommend it for inclusion in the Action Agenda **AND** eligible for immediate funding as an NTA. NTA proposals will be reviewed by HCCC Lead Entity staff to identify alignment and/or conflicts with salmon recovery project plans. A decision tree is provided to determine if your salmon recovery project should be submitted as an NTA (Figure 2, Attachment D).

- a) **Current salmon recovery projects** that have been reviewed and approved on the Lead Entity funding list, will be recommended for immediate funding as an NTA
- b) **Future salmon recovery projects** on the Hood Canal Lead Entity Four-year Workplan may be submitted as an NTA but will not be recommended for funding through the Action Agenda until the project has been reviewed and approved via the Hood Canal Lead Entity grant round. Salmon project sponsors submitting a new salmon project as an NTA should also submit their project in a subsequent Lead Entity grant round review process. Please contact the Hood Canal Lead Entity coordinator if you are submitting a new salmon recovery project as an NTA, for questions regarding the Lead Entity Four-year Workplan and upcoming grant round: Alicia Olivas; aolivas@hccc.wa.gov; 360-271-4722.

Salmon project NTAs must align with the guidance found in the following resources:

- [Hood Canal and Eastern Strait of Juan de Fuca Summer Chum Recovery Plan](#)
 - HCCC's [Guidance for Updating Recovery goals for the Hood Canal and Eastern Strait of Juan de Fuca Summer Chum Salmon Populations](#)
 - HCCC's [Guidance for Prioritizing Salmonid Stocks, Issues, and Actions](#)
 - Hood Canal Lead Entity Four-year Workplan: Inclusion/exclusion of a salmon project as an NTA in the Action Agenda does not have any bearing to add/remove that project on the Lead Entity Four-year Workplan
 - Hood Canal Lead Entity Call for Salmon Habitat Projects ([2017 Lead Entity Call for Salmon Habitat Projects linked here](#); 2018 Call for Salmon Habitat Actions is anticipated to be released in early December 2017)
- c) Specific categories of salmon recovery projects on the Hood Canal Lead Entity Four-year Workplan, with significant multi-beneficial ecosystem outcomes, **will be** considered as NTAs recommended for immediate funding without having gone through a full Lead Entity grant round review process, including:
- Monitoring & effectiveness evaluation
 - Ecosystem assessment
 - Riparian restoration programs
 - Outreach & education

Draft NTA Review

Instead of the originally planned presentations, draft NTA proposal documents were reviewed in a workgroup setting by a combination of the IWP Technical Workgroup and the Hood Canal Lead Entity Technical Advisory Group. The Lead Entity was planning to review proposed salmon recovery projects for the 2018 Salmon Recovery Funding Board grant round. HCCC elected to combine these two technical committees to gain efficiencies in our committee members' time, as many participants sit on both committees, and many projects are both Lead Entity projects as well as NTAs. The IWP Steering Committee would convene following the technical review workshop, to review the reviewers' comments, and provide additional feedback as needed.

A two day NTA/Lead Entity project review workshop was held February 13-14, 2018, co-facilitated by the LIO Coordinator and Lead Entity Coordinator ([meeting agenda linked here](#)). [Reviewer instructions](#) were provided that included NTA review assignments, detailed instructions on how to review each NTA, and an explanation of how their review would be included in the evaluation process. A list of reviewers who participated throughout the NTA review and evaluation process is [linked here](#). The technical reviewers were instructed to focus their review using the regional NTA evaluation criteria (Table 2, Attachment C), but to ignore the first criteria (Alignment with Regional Priorities and Local Context), as this would be reviewed by LIO staff. Given the extremely limited capacity for technical review, HCCC preferred our technical committees to focus on the technical and ecological aspects of the project proposals.

The subsequent IWP Steering Committee NTA review meeting scheduled for February 22, 2018 was cancelled due to last minute scheduling conflicts. An [email was sent on February 21, 2018](#) to IWP Steering Committee members with a contingency plan to gather NTA feedback in written form. HCCC staff then reviewed draft NTAs against the regional alignment criteria, and HCCC's supplemental qualifications.

All [draft NTA review feedback](#) was compiled and provided back to NTA owners via [email on March 5, 2018](#). NTA owners were informed that final NTA ratings would be contingent upon addressing any concerns raised in the draft review process.

The HCCC Board was updated on the NTA process status and provided an overview of local NTAs and select regional NTAs that HCCC staff were tracking after preliminary review at the March 21 board meeting ([briefing memo](#) linked herein; the meeting summary will be available on [HCCC's web library](#) upon approval).

NTA Evaluation

Final NTA proposals were reviewed by the LIO after submission to confirm any requested revisions and finalize ratings. The Board discussed the NTA evaluation process at the March 21 board meeting. Given the many adjustments and revisions to the planned process and the number of NTA proposals to evaluate, the Board (including members of the IWP Steering Committee) requested that HCCC staff conduct a preliminary review of the final NTA proposals to inform the IWP Steering Committee members' evaluation. HCCC staff did not provide input on the evaluation of HCCC-owned NTA proposals.

Hood Canal NTAs Submitted

- 46 Local NTAs
- 13 Regional NTAs

HCCC's scheduled Board meeting prior to the May 12 deadline to submit final LIO NTA ratings was on April 18. In order to bring recommended LIO NTA ratings to the Board to finalize and approve, the IWP Steering Committee needed to meet before this date. At the time, the Partnership was still undergoing its administrative review of final NTA proposals submitted on March 30. Not anticipating any issues with Hood Canal's local NTAs, HCCC proceeded with its evaluation on April 12, prior to the Partnership completing its administrative review.

HCCC staff reviewed local NTA proposals to verify if concerns raised on the draft proposals were addressed, and to provide input to the IWP Steering Committee based on the technical committees' preliminary feedback and any subsequent revisions. HCCC staff also reviewed select regional/soundwide NTA proposals that impact Hood Canal. An [NTA Evaluation Guide](#) was provided to IWP Steering Committee members, with assignments and instructions to prepare their ratings and comments prior to the meeting.

The IWP Steering Committee met on April 12 ([meeting summary linked here](#)) to finalize recommended NTA ratings to go to the Board for approval. IWP Steering Committee members presented their comments on the NTAs they were pre-assigned to review, consulted draft NTA reviewer feedback for recommended revisions, garnered HCCC staff input on NTA revisions and rating recommendations, and reviewed final NTA proposal documents. Steering Committee members proposed and discussed ratings before coming to a consensus on the criteria ratings for each NTA. All 46 local Hood Canal NTAs were evaluated. The IWP Steering Committee also evaluated two NTAs with salmon recovery implications located in the neighboring Strait LIO, which overlaps with HCCC's Salmon Recovery Lead Entity boundary, as well as three regional NTAs with local significance in Hood Canal. Additional regional or soundwide NTAs were not reviewed due to capacity limitations.

NTA Scoring Framework

Ratings for the four NTA evaluation criteria were averaged for an overall score for each NTA. Final tiers were determined using the following Hood Canal LIO NTA scoring framework (Table 3), which was revised at the Mar 12 IWP Steering Committee meeting, in order to demonstrate more relative prioritization in the final NTA ratings.

Table 3: Hood Canal LIO NTA Scoring Framework

Tier	Avg. Overall Score	Description
1st	4 - 3.5	High priority project, right approach, guaranteed success
2nd	3.25 - 2.75	Good project, acceptable approach, probable success
3rd	2.5 - 2.0	Low priority project, questionable approach, uncertain success
Out	1.75 - 1.0 Or 1+ red	Not recommended to go forward

LIO Conflict Review

All LIOs had the option to review NTAs and identify those that might conflict with an LIO ecosystem recovery plan. If an LIO identified an NTA as conflicting with an LIO ecosystem recovery plan, the LIO was required to provide clear justification of how the NTA was in conflict and include specific references to the LIO ecosystem recovery plan. This documentation was required to be completed and submitted to the Partnership through the conflict online portal by May 12, 2018. Partnership staff then notified NTA owners of applicable conflicts by May 19, 2018. The NTA owner was asked to make a good-faith effort to clarify the issues and attempt to resolve them by June 1, 2018.

HCCC described how conflicts would be addressed in the [Hood Canal LIO: 2018 NTA Process Guide](#). Any conflicts identified early in the NTA proposal development phase or in communications with prospective NTA owners would be first addressed by the LIO Coordinator, with consultation from HCCC staff, and an attempt would be made to work with the NTA owner and address concerns. If conflicts were identified in the NTA review process, requests for revisions would be documented in the draft NTA reviewer feedback. All conflicts would be brought to the attention of the HCCC Board of Directions at the soonest possible board meeting, where the LIO Coordinator would provide a briefing on the concerns. The Board would advise on how to

proceed, and the LIO Coordinator would communicate those requests to the NTA owner. Any conflicts not addressed during project development would be red-flagged for a conflict resolution process mediated by the Partnership and/or the Action Agenda Strategic Initiative Leads. There were no major conflicts identified throughout Hood Canal LIO's NTA development and review process. All minor concerns were communicated and addressed, or reflected in the NTA evaluation ratings.

Hood Canal LIO NTA Ratings

The IWP Steering Committee's draft NTA ratings are included in the April 12 meeting summary, [linked here](#).

The recommended LIO NTA ratings were presented to the HCCC Board and approved at the April 18th meeting ([briefing memo linked here](#); the meeting summary will be available on [HCCC's web library](#) upon approval).

Final Hood Canal LIO NTA Ratings are shown in Table 4, Attachment E.

Attachments

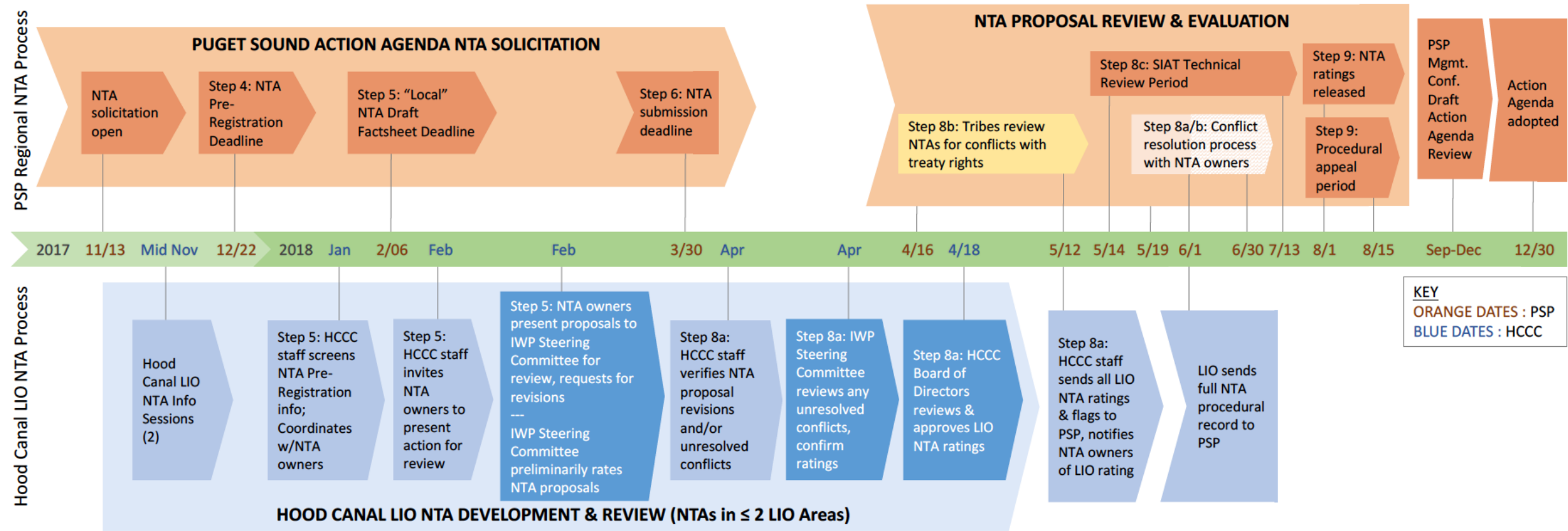
- A. Table 1: Instructions for prospective 2018 NTA owners in the Hood Canal LIO Area
- B. Figure 1: Hood Canal LIO Near Term Action Process for 2018 Puget Sound Action Agenda Implementation Plan
- C. Table 2: Regional NTA Evaluation Criteria
- D. Figure 2: Hood Canal LIO/Lead Entity: Salmon Recovery Project-Near Term Action Integration Decision Tree
- E. Table 4: Hood Canal LIO NTA Ratings
- F. List of Attachments Linked in Text

Attachment A. Table 1: Instructions for prospective 2018 NTA owners in the Hood Canal LIO

NTA Solicitation Open: NTA solicitation instructions released to the public		Nov 13, 2017
Optional	Attend either of HCCC's Hood Canal LIO NTA Information sessions: <ul style="list-style-type: none"> – Nov 14th, 10:00am-12:00pm, at HCCC: 17791 Fjord Dr. NE, Suite 124, Poulsbo, WA 98370 – Nov 21st, 10:00am-12:00pm, at Mason County Public Works: 100 W Public Works Dr., Shelton, WA 98584 	Nov 14, 2017, 10am-12pm Nov 21, 2017, 10am-12pm
Step 1	Determine if you are eligible to be an NTA owner	Nov 13-Dec 22, 2017
Step 2	Identify the Regional Priority and Approach for your NTA	Nov 13-Dec 22, 2017
Step 3	Determine if your action is eligible to be an NTA	Nov 13-Dec 22, 2017
Step 4	Submit NTA pre-registration to the Partnership via web portal HCCC staff screens NTA information, identifies coordination needs, questions, etc.	By Dec 22, 2017
Step 5	Develop NTA proposal and coordinate with relevant partners <ul style="list-style-type: none"> – Submit draft NTA proposal (Factsheet) to LIO via the Partnership's NTA web portal – HCCC invites NTA owners to present projects to HCCC IWP Steering Committee for review and feedback – Present proposed NTA to HCCC IWP Steering Committee for review and feedback. IWP Steering Committee requests revisions (if necessary). – HCCC staff sends summarized feedback to NTA owners – Revise NTA proposal based on IWP Steering Committee feedback. NTA ratings are contingent upon requested revisions being completed. 	By Feb 6, 2018 Feb 2018 (TBD) Feb 2018 (TBD) Feb-Mar 30, 2018
Step 6	Submit final NTA proposal to the Partnership via web portal	By Mar 30, 2018
Step 7	Administrative review of submitted NTAs	Apr 1-15, 2018
Step 8a	LIO review & evaluation of NTAs <ul style="list-style-type: none"> – HCCC staff verify requested revisions, and IWP Steering Committee confirms final NTA ratings recommended to HCCC Board of Directors – HCCC Board of Directors reviews NTA evaluation results and approves final ratings – HCCC submits NTA ratings and any red flags to the Partnership, notifies NTA owners of final LIO ratings. – Conflict resolution process for flagged NTAs 	Apr 2018 (TBD) Apr 18, 2018 May 12, 2018 May 16-Jun 30, 2018
Step 8b	Tribes review NTAs for treaty rights conflicts Conflict resolution process for flagged NTAs	Apr 16-May 12, 2018 May 19-Jun 30, 2018
Step 8c	SIAT NTA technical review	May 16-Jul 13
Step 9	NTA ratings released Procedural appeal period	Aug 1, 2018 Aug 1-15, 2018

Area

Attachment B. Figure 1: Hood Canal LIO Near Term Action Process for 2018 Puget Sound Action Agenda Implementation Plan



GLOSSARY OF TERMS

Action Agenda Implementation Plan: The Puget Sound Action Agenda is made of two components: A Comprehensive Plan and an Implementation Plan. The Comprehensive plan consists of the foundational recovery goals, targets, and road map for recovery while the Implementation Plan consists of the short term Regional Priorities and Near Term Actions.

Factsheet: NTA proposal form. A template will be provided by the Partnership.

Flag: Mechanism for LIOs and Tribes to identify conflicts that have not been resolved prior to NTA submission. Flags initiate a conflict resolution process with the NTA owner.

IWP Steering Committee: HCCC's Integrated Watershed Plan (IWP) Steering Committee, a sub-committee of the HCCC Board of Directors.

"Local" NTA: An NTA in one or two LIO Areas

NTA: Near Term Action (NTA), a short-term project in the Action Agenda Implementation Plan, with up to a four-year timeframe.

NTA Pre-registration: General project information must be submitted to the Partnership's online NTA web portal early in the solicitation process, indicating the NTA owner's intent to submit an NTA.

PSP: Puget Sound Partnership, a WA state agency that coordinates Puget Sound recovery.

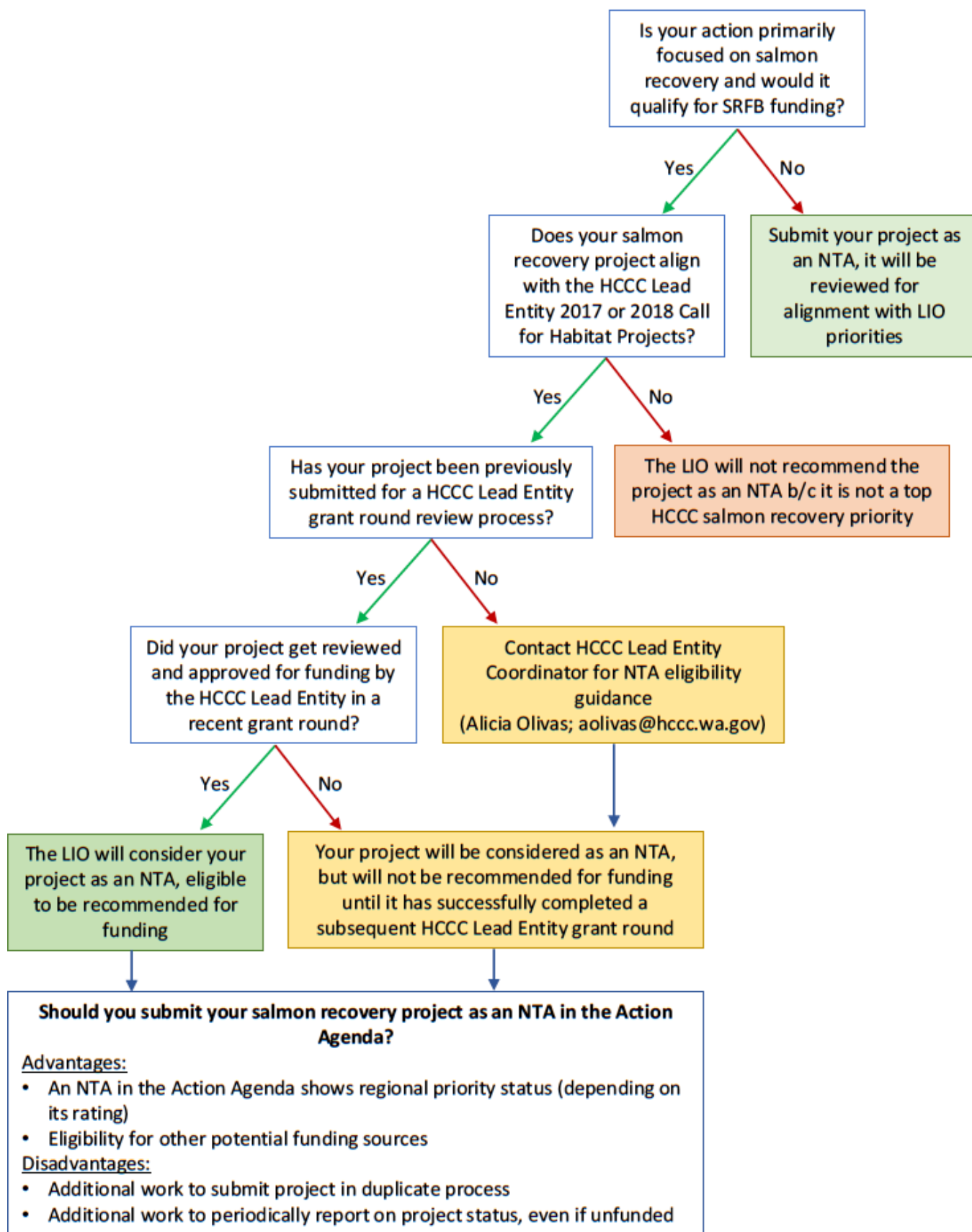
PSP Management Conference: The Partnership's policy boards, including the Ecosystem Coordination Board, Salmon Recovery Council, Science Panel, and Leadership Council.

SIAT: The Action Agenda's Strategic Initiative Advisory Teams (SIATs), a technical advisory group for each Strategic initiative (Habitat, Stormwater, Shellfish), facilitated by the Strategic Initiative Leads (Habitat: WA Depts. of Fish and Wildlife, and Natural Resources; Stormwater: WA Dept. of Ecology, WSU Stormwater Center; Shellfish: WA Depts. of Health, and Commerce), who set the Regional Priorities and evaluate all NTA proposals submitted for the Action Agenda.

Attachment C. Table 2: Regional NTA Evaluation Criteria

Criteria	Categories				
	BEST (4)	(3)	(2)	LOWEST (1)	
Alignment <ul style="list-style-type: none"> Has the owner demonstrated that the NTA will contribute to achieving the desired outcome? Has the NTA owner addressed the relevant proposal guidance? If applicable, has the NTA owner demonstrated alignment with the local context? 	Outstanding (perfectly aligned) This NTA will achieve the desired outcome(s) and will result in a meaningful, timely contribution to Puget Sound recovery. The relevant information requested in the proposal guidance is fully addressed.	Good (aligns in all but one way) This NTA will partially achieve the desired outcome(s) but does not fully address all aspects listed in the desired outcome. The relevant information requested in the proposal guidance is not fully addressed.	Acceptable w/ Revisions (adjustments needed) This NTA will not achieve the desired outcome(s) without modifications to the project design. The relevant information requested in the proposal guidance is not addressed satisfactorily.	Poor (poorly aligned) This NTA will not achieve the desired outcome(s), AND relevant information requested in the proposal guidance is not addressed.	Justification required if result is Category 2 or 1
Likelihood of success: human <ul style="list-style-type: none"> Have the NTA owner and partners provided justification that they have the right expertise to complete the NTA? Are all the necessary partners engaged for successful implementation? If applicable, did the NTA owner coordinate with relevant LIOs? 	Highly Likely (right expertise, right partners) NTA owner and partner(s) have directly applicable expertise or have successfully implemented similar projects. Partners have been appropriately engaged in the development of the NTA and are committed to the NTA's success.	Likely (ambitious, stretch of expertise/ partners, but probable success) NTA owner and partner(s) display some experience or have supported or led other similar projects. Partners have been engaged but unclear to what extent.	Difficulties Expected (wrong expertise or wrong partners) NTA owner and partner(s) have minimal applicable experience. Listed partners are adequate, but further collaboration or coordination may be desirable prior to proceeding.	Unlikely to Succeed (wrong expertise/ wrong partners) NTA owner and partner(s) have no applicable experience or have failed at similar projects. The list of partners is not appropriate for the type or scale of project proposed.	Justification required if result is Category 2 or 1
Likelihood of success: technical <ul style="list-style-type: none"> Are the activity outputs appropriate to achieve the desired outcomes? Is the timeframe reasonable for the proposed actions and outputs? Is the proposed cost justified by the scale of work? 	Highly Likely (achievable goals per timeframe, right capacity, right resources) The project outline clearly defines the methodology, the resources, and schedule in a manner indicating that the objectives will be accomplished.	Likely (ambitious, but possible) The project outline indicates challenges may be encountered.	Difficulties Expected (likely lack of time, resources, or capacity) There is a question about whether the methods, timelines, and resources are adequate to accomplish objectives.	Unlikely to Succeed (stated goals are unlikely to be achieved in timeline with available resources and capacity) The detail in the project outline is not adequate to allow a determination that the objective will be accomplished.	Justification required if result is Category 2 or 1
Contributions to Recovery Ecosystem and Human <ul style="list-style-type: none"> Has the owner demonstrated ecological, economic, and social project benefits in relation to the desired outcome or outcomes? Is this in a key geography for the Vital Sign target? Will the NTA make an impact on the Vital Sign target? 	Outstanding (key geography, large potential ecological uplift, including prevention of loss toward recovery targets if implemented successfully) This NTA clearly articulates how it will help to make timely and substantive progress to improve Puget Sound and associated Vital Sign(s). If the NTA will not have a direct effect on a Vital Sign target, logic is presented that links the NTA to a broader recovery strategy. If applicable, the NTA will make a large contribution in a key geography.	Strong (immediate restoration or loss prevention in key geography OR large potential future ecological uplift or gains towards recovery targets) This NTA will improve Puget Sound and associated Vital Sign(s). If the NTA will not have a direct effect on a Vital Sign target, logic is loosely presented that links the NTA to a broader recovery strategy. If applicable, the NTA is not in a key geography or does not make a large contribution within a key geography.	Intermediate (immediate gains in less-critical geography OR moderate potential future gains toward recovery targets) This NTA will make some gains to improve Puget Sound and associated Vital Sign(s). If the NTA will not have a direct effect on a Vital Sign target, logic is poorly presented that links the NTA to a broader recovery strategy. If applicable, this NTA is in a less-than-critical geography.	Minor (small, limited, or diminishing gains, such as geographically inappropriate, OR gains likely to be lost within 20 years) This NTA will make minor gains to improve Puget Sound and associated Vital Sign(s). The link between this NTA and a broader recovery strategy is not clear.	Justification (reference scientific literature or report) required if result is Category 2 or 1

Attachment D. Figure 2: Hood Canal LIO/Lead Entity: Salmon Recovery Project-Near Term Action Integration Decision Tree



Attachment E. Table 4: Hood Canal LIO NTA Ratings

ID	NTA Title (click title to link to proposal docs)	Owner	Criteria Rating				Final Tier (Avg.)	Evaluation Comments
			Align-ment	Likelihood of Success:		Contri- bution to Recovery		
				Human	Tech.			
Nearshore/Marine Habitat & Assessments								
2018-0170	Point Wilson Shoreline Restoration Planning and Design (Strait LIO NTA)	WA Sea Grant	3	3	3	4	3.25	Could benefit S. Chum, but is not a top priority area; Ecosystem outcomes align with IWP; Ambitious; Questions that 30% design feasible in 4yr timeframe
2018-0638	Discovery Bay Shoreline Armor Removal (Strait LIO NTA)	NW Straits Found.	4	4	3	4	3.75	Aligns with S. Chum priorities; Questions about impacts on shellfish beds
2018-0512	Jefferson County Parks Shoreline Armor Removal	Jefferson MRC	3	4	4	3	3.5	Aligns with IWP strategy; not a highest priority action
2018-0381	Develop and test solutions to decrease steelhead mortality at the Hood Canal Bridge	HCCC	4	4	4	4	4	High priority for steelhead and S. Chum (and all salmonids) recovery
2018-0295	Investigation of nutrients, phytoplankton and food web interactions in the Eastern Strait of Juan de Fuca and Admiralty Inlet	Jamestown S'Klallam Tribe	4	4	4	4	4	High priority for S. Chum recovery to fill info gaps on food web, climate/PDO impacts, etc.
2018-0095	Seal Rock armoring removal	NW Straits Found.	3	4	4	4	3.75	Aligns with IWP strategy; not a highest priority action
Freshwater/Salmon Habitat & Assessments								
2018-0174	Snow Creek LWD Restoration Project	N. Oly. Salmon Coalition	4	3	4	4	3.75	Aligns with LE call for habitat projects; High priority watershed for S. Chum recovery; Landowner willingness constraints
2018-0175	Snow/Salmon Reconnection Feasibility Project	N. Oly. Salmon Coalition	4	4	4	4	4	Aligns with LE call for habitat projects; High priority watershed for S. Chum recovery; Landowner willingness constraints
2018-0179	Chimacum Creek Restoration and Protection Plan: Phase 2	N. Oly. Salmon Coalition	4	4	3	4	3.75	Aligns with multiple strategies; Coordinated effort addressing land use, riparian restoration, water quality, agriculture; Did not address many reviewer questions (details in plan (not incl. in proposal))
2018-0723	Complete watershed-scale planning for Dabob Bay Natural Area in Hood Canal	WA Dept. of Natural Resources	3	3	3	3	3	Aligns with multiple IWP strategies for nearshore S. Chum habitat; Did not demonstrate coordination with partners; Questions about need for more planning/protection/restoration in area
2018-0818	Tarboo-Dabob Bay Shoreline Acquisition and Restoration Project	NW Watershed Institute	3	4	4	4	3.75	Aligns with IWP strategy; Not a high priority for S. Chum; New data suggests Dabob is highly used rearing habitat for many stocks
2018-0838	Outreach and assessment for acquisition and restoration within the Dabob Bay Natural Area	NW Watershed Institute	3	4	4	3	3.5	Aligns with IWP strategy; Not a high priority for S. Chum
2018-0847	Anderson Creek and Shoreline Restoration Project - Phase II	NW Watershed Institute	3	4	4	2	3.25	Aligns with IWP strategy; Not a high priority for S. Chum; Not in LE 4YWP; Not a significant lift
2018-0369	Jakeway Creek Forest, Farm and Fish	Jefferson Land Trust	3	4	4	3	3.5	Aligns with multiple IWP strategies; not a S. Chum priority site

Attachment E. Table 4: Hood Canal LIO NTA Ratings (cont.)

2018-0139	Lower Big Quilcene River Multiple Benefits Restoration and Protection Project	HC Salmon Enhancement Grp.	4	4	3	4	3.75	Aligns with LE call for habitat projects; High priority watershed for S. Chum recovery
2018-0164	Dosewallips Floodplain Multiple Benefits Phase I: Coordination and Plan Development	Jefferson Co	4	3	3	4	3.5	Aligns with LE call for habitat projects; Ambitious
2018-0688	Dosewallips Floodplain Multiple Benefits Phase II: Plan Implementation	Jefferson Co	4	3	3	4	3.5	Aligns with LE call for habitat projects; Ambitious; Not yet planned, questions about feasibility of timeline
2018-0244	Duckabush River Acquisition and Restoration	Jefferson Land Trust	4	4	4	4	4	Aligns with LE call for habitat projects
2018-0146	A Multi-Benefit Restoration of the Lower Duckabush River and Estuary	HC Salmon Enhancement Grp.	4	3	3	4	3.5	Aligns with LE call for habitat projects; WSDOT not yet onboard; Ambitious; Waiting on federal appropriation
2018-0278	Duckabush Oxbow Side Channel Restoration	HC Salmon Enhancement Grp.	4	4	4	4	4	Aligns with LE call for habitat projects
2018-0743	Protect vital riparian, estuary, wetland and forest habitat within the Dewatto River Watershed and restore ecologically important lands	WA Dept. of Natural Resources	4	3	4	4	3.75	S. Chum priority watershed; could address S. Chum spatial structure/diversity; Little partner engagement
2018-0260	South Fork Skokomish Fish Passage	Mason Conservation Dist.	4	2	4	3	3.25	Not a high priority for S. Chum; High priority for spring chinook; Refer to Skokomish Chinook Recovery Plan; Lacking detail on partner engagement; Not highest priority in near term
2018-0207	Skokomish Watershed Integrated Floodplain Management	Mason Conservation Dist.	4	4	3	3	3.5	Aligns with LE call for habitat projects
2018-0977	Skokomish River USACE Project Support	Mason Conservation Dist.	4	3	4	4	3.75	Aligns with LE call for habitat projects; Lacks detail on partner/stakeholder engagement
2018-0978	Skokomish Watershed LWD Treatments	Mason Conservation Dist.	4	3	3	4	3.5	Aligns with LE call for habitat projects; Lacks detail on partners; Lacks detail
2018-0979	Skokomish Watershed Restoration Project Development and Agricultural Coordination	Mason Conservation Dist.	4	3	3	4	3.5	Aligns with LE call for habitat projects; Ambitious; Ambitious
2018-0980	Vance Creek Watershed Restoration Assessment	Mason Conservation Dist.	4	4	4	4	4	Aligns with LE call for habitat projects
2018-0294	Tahuya River Watershed Assessment and Restoration	HC Salmon Enhancement Grp.	4	4	3	4	3.75	Aligns with LE call for habitat projects; Ambitious, enough funding?
2018-0247	Hood Canal Watershed Comprehensive Riparian and Floodplain Vegetation Management	Mason Conservation Dist.	4	4	4	4	4	Aligns with S. Chum prioritization; Ambitious
2018-0382	Hood Canal and Eastern Strait of Juan de Fuca Summer Chum Salmon Recovery Status of Threats	HCCC	4	4	4	4	4	Aligns with IWP strategies; High priority
2018-0384	Hood Canal Steelhead Recovery Plan Development	HCCC	4	4	4	4	4	Aligns with IWP strategies
2018-0385	Mid-Hood Canal Chinook Salmon Recovery Strategy	HCCC	4	4	4	4	4	Aligns with IWP strategies
2018-0141	Data Gap Assessment - Vegetated Land Cover, including Pocket Estuary Habitat	NOPRCDC	4	4	3	4	3.75	Aligns with multiple IWP strategies; Questions about methods

Attachment E. Table 4: Hood Canal LIO NTA Ratings (cont.)

2018-0143	SMP Effectiveness: North Olympic Peninsula	Clallam Co	4	4	4	4	4	Aligns with IWP strategies
2018-0700	Salish Sea Marine Survival Project: Synthesis and solutions testing (Soundwide NTA)	Long Live the Kings	4	4	4	4	4	Important partnership with CAN and others in the region; Very important to salmon recovery across region; close to needed conclusions to inform recovery
Water Quality								
2018-0386	HC Shellfish Initiative	HCCC	4	4	4	4	4	Aligns with IWP strategies; High priority
2018-0241	Determine water quality impacts related to the Hood Canal Bridge and model solutions.	HCCC	4	4	4	4	4	Aligns with IWP strategies
2018-0245	Jefferson County On-site Septic System Repair/Abatement Program	Jefferson Co./JCD	4	4	3	4	3.75	Aligns with IWP strategies
2018-0639	Hood Canal Regional Pollution Identification & Correction Program - Phase 4	HCCC	4	4	4	4	4	Aligns with IWP strategies; High priority
2018-0947	Port Hadlock Urban Growth Area Sewer Plan Implementation	Jefferson Co. PW	4	4	3	4	3.75	Aligns with IWP strategies; Lack of time to feasibly achieve activities listed
2018-0953	Roadway retrofit to include swales to reduce untreated stormwater going directly into marine waters.	City of Port Townsend	4	4	2	4	3.5	Aligns with IWP strategies; Lacking technical details
Outreach								
2018-0145	Connecting Hood Canal communities to conservation through the Hood Canal Watershed Education Network	HC Salmon Enhancement Grp.	3	4	3	3	3.25	Aligns with IWP strategies
2018-0322	Shore Friendly Kitsap - Reduction in Marine Shoreline Armoring	Kitsap Co.	3	4	4	3	3.5	Unknown locations in HC
2018-0641	Improved Landowner Development Decisions to Protect Critical Areas and Manage Stormwater	Kitsap Co.	4	2	3	3	3	Aligns with IWP strategies; Questions about how county will reach landowners; what is different than current approach
2018-0949	Rural Property Surface Water Management Tools and Training	WSU Ext.	4	3	3	3	3.25	Align with IWP strategies
Watershed-based Planning & Assessments								
2018-0387	IWP Adaptive Management	HCCC	4	4	4	4	4	Aligns with IWP strategies
2018-0388	Hood Canal Landscape Assessment & Prioritization Tool	HCCC	4	4	4	4	4	Aligns with IWP strategies
2018-0664	Natural Resources Economic Assessment	HCCC	4	4	4	4	4	Aligns with IWP strategies
2018-0201	Regional In-stream Flow Coordination (Regional NTA)	Kitsap Co.	4	3	4	3	3.5	Aligns with IWP strategies; Need to include all partners
Climate Adaptation								
2018-0665	HC Climate Vulnerability Assessment	HCCC	4	4	4	4	4	Aligns with IWP strategies
2018-0427	Addressing Ocean Acidification in Washington: Monitoring, Forecasting, Biological Response Experiments, and Regional Coordination (Soundwide NTA)	University of Washington	4	4	4	4	4	Important research needed for shellfish in HC; Chinook rely on Dung. Crab larvae

Attachment F. List of Attachments Linked in Text

[Puget Sound Partnership Solicitation for Near Term actions for the 2018-2022 Action Agenda-Appendix B: LIO Development and Review Process](#)

[HCCC IWP Steering Committee Meeting Summary – July 13, 2017](#)

[HCCC Board of Directors Meeting Summary – Aug 9, 2017](#)

[Hood Canal LIO: 2018 Action Agenda Near Term Action Process Guide](#)

[HCCC email sent to local NTA owners – Jan 8, 2018](#)

[HCCC Memo: NTA Process Revisions – Jan 3, 2018](#)

[HCCC Board Briefing Memo: 2018 Puget Sound Action Agenda Near Term Action Solicitation Process – Jan 17, 2018](#)

[HCCC Board Meeting Summary – Jan 17, 2018](#)

[HCCC NTA/Lead Entity Project Review Workshop Agenda – Feb 13-14, 2018](#)

[HCCC NTA Reviewer Instructions](#)

[List of HCCC LIO 2018 NTA Reviewers](#)

[HCCC email sent to IWP Steering Committee – Feb 21, 2018](#)

[HCCC Draft NTA Review Feedback](#)

[HCCC email sent to local NTA owners – Mar 5, 2018](#)

[HCCC Board Briefing Memo: Puget Sound Action Agenda Near Term Action Process Update – Mar 21, 2018](#)

[HCCC Board Meeting Summary – Mar 21, 2018 \(available soon\)](#)

[HCCC NTA Evaluation Guide](#)

[HCCC IWP Steering Committee Meeting Summary – Apr 12, 2018](#)

[HCCC Board Briefing Memo: 2018 Near Term Action Ratings – April 18, 2018](#)

[HCCC Board Meeting Summary – Apr 18, 2018 \(available soon\)](#)